

LOCAL EMERGENCY PLANNING COMMITTEE

Knox County EMA
301 Park St. Rockland, ME 04841
Web Site: www.knoxcountymaine.gov/ema

December 4, 2018 LEPC Meeting

Meeting Attendees:

Ray Sisk	Knox County EMA Director	Robin Faulkner	Lonza
Candice Richards	LEPC Secretary	Matt Allen	DuPont Nutrition USA
Linwood Lothrop	Communications Director	Laurie Beckwith	PBMC
Andrew Hart	Knox County Administrator	Peter Beal	Lyman-Morse

The meeting was called to order at 10:30 a.m. by LEPC Chair Andrew Hart.

Approval of minutes: 10/2/18

- Laurie Beckwith made a motion to approve the minutes as presented. The motion was seconded by Linwood Lothrop. A vote was taken with all in favor.

Secretary's Report:

1. Emails:

10/4/18 SERC Meeting Oct.9th; 10/19/18 State Emergency Response Commission Meeting Minutes for October 2018; 11/19/18 Annual Tier 2 Reporting Workshops; 11/26/18 EPA Region 1 Ammonia Press Release out on 11/21

2. 2018 Tier 2 Reports:

SERC has sent out the reporting package via email but facilities haven't received their hard copy in the mail yet. The Tier 2 software is updated every year prior to reporting but that also hasn't happened yet.

3. AR-1 Reports Received:

- 11/27/18 – Tractor Trailer crash on Route 17 – fuel leak
- 11/30/18 – Heating oil spill at a residence

4. Other:

- July-Sept 2018 Quarterly Reimbursement submitted to SERC on 11/6/18
- Updated Emergency Plans received:
 - Lonza (*currently being reviewed with Robin Faulkner*)
 - DuPont Nutrition USA

Treasurer's Report:

Beginning Balance	Personnel Services Expenses	Gen Operating Expenses	Expense	Revenue	Interest	Ending Balance
\$942.89	\$398.18	\$81.97			\$65.87	\$528.61

- Linwood Lothrop made a motion to approve both the Secretary and Treasurer's reports. The motion was seconded by Peter Beal. A vote was taken with all in favor.

Training updates: *Knox County LEPC has a \$6,197.46 funding commitment for responder/facility HAZMAT/Chemical Safety related training.*

Dates:	Title:	Location:
January 10, 2019	Emergency Planning Community Right-to-Knox Act (EPCRA) Reporting Workshops	Aroostook County EMA – 158 Sweden St., Caribou
January 16, 2019		Jeff's Catering – 15 Littlefield Way, Brewer
January 23, 2019		York County EMA – 149 Jordan Springs Rd, Alfred
January 30, 2019		Online using Adobe Connect
TBD	MGT 381 Business Continuity Course	This is a class that the State has been hosting in various locations. Ray wanted to know if there was any interest in hosting a class here in Rockland in 2019. It would be open to the municipalities to be pushed out through the Chamber of Commerce. There would be no cost. Probably March or April but would prefer May so there's less chance of it getting cancelled because of bad weather.

Exercises

December 6, 2018	Maine/New Hampshire Granite Pine Tabletop Exercise	NH Dept of Environmental Services – 222 International Drive #175, Portsmouth, NH
March 21, 2019	Maine/New Hampshire Granite Pine EOC Functional Exercise	Various locations in Maine and NH

Other:

- **Department of Homeland Security Infrastructure Protection Exercises:** folks at DHS want to come up and host a TTX for Lobster Festival. It would be funded by them. Seminar, TTX, and then functional full-scale exercise. Will happen over a couple years. We have another meeting with them for planning ~~22nd~~ **<REVISED DATE> 23rd** of January 10 a.m. Probably going to be a conference call. Ray invited Laurie and Linwood.

New Business:

1. TTX at DuPont Nutrition USA on 11/6

Ray Sisk, Candice Richards, Rockland Fire/EMS/EMA Chief Chris Whytock, Rockland Police Chief Chris Young, and Laurie Beckwith had all attended an annual table-top exercise at the DuPont Nutrition USA facility in Rockland on November 6th. The scenario was an accidental spill of 250 gallons of Sulfuric Acid at the facility but outside in a loading area. We met the new DuPont Environmental, Health and Safety Manager, Matt Allen.

2. Vote to Approve LEPC Membership Application

There was one application to be voted on:

— Matt Allen – DuPont

- Laurie Beckwith made a motion to approve the application for Matt Allen. Robin Faulkner seconded the motion. A vote was taken with all in favor.

3. Vote on Officers for 2019 – 2020 Term

- Linwood Lothrop nominated Andrew Hart as the Chair and Robin Faulkner as the Vice-Chair for the 2019 – 2020 term. The nomination was seconded by Peter Beal. A vote was taken with seven in favor and one abstention (Andrew Hart).

4. 2019 Meeting Schedule

- Laurie Beckwith motioned to approve the 2019 schedule as presented. Robin Faulkner seconded the motion. A vote was taken with all in favor.

5. Discussion of LEPC Informational Articles

A copy of the email and memo written by former LEPC member Peta vanVuuren had been previously emailed out to all of the LEPC members. The memo related to the work she had done thus far researching certain topics.

Peter Beal commented that he is still planning to still do an article on the Fire & Ice demonstration but hasn't had time yet.

No other suggestions were made for writing articles.

Miscellaneous:

1. Next Meeting

The next regular LEPC meeting will be February 5, 2019 at 10:30 a.m. at the Knox County EMA Office.

Adjourn:

- Laurie Beckwith motioned to adjourn. Robin Faulkner seconded the motion. A vote was taken with all in favor.

Meeting adjourned at 10:55 a.m.

Respectfully submitted,

Candice Richards
LEPC Secretary